



## Contract for AP Classes – Keep this page for your records.

Waiākea High School is committed to providing an environment in which all students have equal access to all classes, including Advanced Placement (AP) classes. AP courses are college level courses based on the College Board course description guidelines. These classes provide students with an emphasis on critical thinking skills, college preparatory experiences and opportunities to earn college credit if they earn a qualifying score on the AP exams. Students who enroll in AP courses are expected to take the course for its duration, and are required to take the appropriate AP exam(s) with a good-faith effort in May to receive the weighted grade.

Waiākea High School requires that all students and their parent/guardian sign this contract to acknowledge that the student is making an informed decision regarding enrollment in Advanced Placement class(es).

### **The following Student Expectations should be read carefully by students and parents.**

1. I will be required to demonstrate a high level of student independence and responsibility as well as independent mastery equivalent to a college level course.
2. I am expected to take the corresponding AP exam in May. Failure to take the AP exam will result in a transcript and GPA change to reflect that the AP course has become a regular course.
3. There are exam fees for each course (~\$99 per course, Seminar and Research will be ~\$147) and I agree to pay the amount required by the deadline. Financial assistance may be available for students/families with demonstrated financial need. Payment may be required upfront and reimbursement will be made if financial assistance is awarded.

**Fee collection:** October/November 2025

**Late payments and cancelled tests (includes withdrawal from class after payments have been made):** A \$40 late/change fee will be charged by the College Board

4. Exams will be taken on the scheduled date and time as set by the College Board. Late-testing dates are available for the rare instances where students have a conflict. Examples: Two (2) tests scheduled on the same date AND at the same time, WHS athletic/academic competition on the date of the test. If I need to test on an alternate date, I will see the AP Coordinator as soon I am made aware of the conflict.
5. **The highest standards of integrity govern all AP coursework. I understand that I may be dropped from any AP class with an "F" grade recorded on my transcript and without credit if I plagiarize, cheat, or submit work that I did not personally complete as an assignment for this class.**

### **Exit Policy:**

A student may exit an AP class prior to the start of summer without penalty. Students should see their Counselor.

A student may exit an AP class during the month of June (until June 30) without penalty. Students should make an appointment with the Registrar's Office to discuss this (email: [liane.martin@k12.hi.us](mailto:liane.martin@k12.hi.us))

Once the school year starts, there is no guarantee that a schedule change request can be granted. All expectations of the AP course must be met (e.g. completion of summer assignment) prior to the schedule change being initiated.

Replacement courses (excluding School Service) will be based on availability. Late schedule changes will be made with the following stipulations: All grades earned in that course follow the student to the next course, first semester grades are reflected in the semester 1 cum GPA, and a "W" or withdrawal mark will appear on official transcripts. A \$40 cancellation fee may also be charged by the College Board if exam(s) are ordered.

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**The attached signed contract is due by November 27, 2024. It should be stapled to the back of the Course Registration form. Students will not be enrolled in any AP class during the 2025-26 school year without a signed contract. Students who request multiple Honors/AP courses may experience scheduling conflicts and may need to make difficult decisions.**

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**Staple this page to the back of your Course Registration Form**

**2025-2026 Waiākea High School AP Courses. I plan on taking the following WHS AP course(s) - check all that apply:**

Biology       Calculus       English Lang (gr 11)       US Gov & Pol       Seminar  
 Chemistry       Environmental Sci       English Lit (gr 12)       World History       Research

**2025-26 Hawai'i Online Courses (HOC). I plan on taking the following AP course(s) through HOC:**

\_\_\_\_\_  
\_\_\_\_\_

Your signature denotes that you have read and agree to the terms and conditions of Waiākea High School's AP contract.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_