

Waiākea High School

Title I Resource Program 2011-12

Title I Coordinator:
Mrs. Liane Martin

Q-Teacher Workroom
liane_martin@notes.k12.hi.us

974-4822

Student Advisors:

Ms. Dayna Middlesworth
Ms. Jennifer Skyles
Mr. David Urakami

Q-Teacher Workroom
dayna_middlesworth@notes.k12.hi.us
jennifer_skyles@notes.k12.hi.us
david_urakami@notes.k12.hi.us

974-4822

Monday	8:30 – 1:00
Tuesday	8:30 – 2:30
Wednesday	8:30 – 2:00
Thursday	8:30 – 2:30
Friday	8:30 – 1:30

- Students are recommended for academic and attendance monitoring by Counselors.
- Student Advisors work in tandem with the Counselors.
- Meet with students periodically.
- Perform attendance checks as needed. As frequently as every week.
- Perform grade checks as needed. As frequently as every week.
- Assist in monitoring the Title I Resource Room (Q-104).

Title I Resource Room:

Q-104

974-4822

- Laptops
 - Internet access
 - MS Office
- Printing for projects/assignments (Black/White 10¢ and Color 50 ¢)
- Supplies
 - Felt tip markers/crayons/colored pencils
 - Ruler/compass/protractor
 - Scissors/glue/tape
- Hawaii Tribune-Herald
- Scientific Calculators
- Quiet place to study
- Tutors

Monday	7:45 – 2:30
Tuesday	7:45 – 3:30
Wednesday	7:45 – 3:30
Thursday	7:45 – 3:30
Friday	7:45 – 2:30

Title I Resource Room Guidelines/Policies:

1. Any student may access the Resource Room (Q-104) during non-class time.
2. Teachers may send any student or group of students during class time with a pass, assignment(s), and specific instructions for the tutors.
 - Refer to the Resource Room Schedule before sending students or call 974-4822 to see if the tutors are in. We all share 1 phone line.
 - No more than 3 students per teacher at one time.
 - If the student completes the assignment before the end of the period, the tutor will send the student back to class with the pass.
 - If the student stays the duration of the period, the tutor will indicate this on the pass and place the pass in your box by the end of the day.
3. Teachers may make an appointment for their class to use Skills Tutor in the Resource Room.
 - Please have your classes set-up with assignments before bringing your class down.
 - Send Lotus Notes to Liane Martin with the following information and wait for a confirmation.
 - Date
 - Time
 - Period
 - Number of Students